

STAFF REPORT

DATE: June 12, 2023
TO: Sacramento Regional Transit Board of Directors
FROM: Laura Ham, VP, Planning and Engineering
SUBJ: APPROVE CONTRACT FOR TRANE CHILLER AND WATER TREATMENT EQUIPMENT PREVENTIVE MAINTENANCE AND ON-CALL REPAIR SERVICES WITH ACCO ENGINEERED SYSTEMS, INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving the contract will allow ACCO Engineering Systems to provide preventive maintenance and repair services for the Main Administration building's Trane water-cooled chiller and related equipment, as well as monthly service and testing for water treatment controllers, water treatment pumps, and piping and valves for the treatment system.

FISCAL IMPACT

The proposed contract is for a not-to-exceed amount of \$151,977.00 for a 4-year term from July 1, 2023 to June 30, 2027. The estimated expenditure for FY 2024 is \$30,000 and is included in the FY 2024 Operating Budget.

DISCUSSION

The Trane Chiller provides comfortable heating and cooling working conditions for all staff in the 1400 29th Street building. The Trane Chiller is original to the building, which is over 45 years old. The Trane Chiller requires quarterly and annual preventive maintenance service and on-call repair services to keep it properly maintained and in working order to sufficiently supply the 1400 29th Street building with comfortable air temperature.

The current contract for these services will expire on June 27, 2023. SacRT requires ongoing services to ensure safe and comfortable building temperatures for staff. The services to be performed under the new contract will include regular (annual and quarterly) preventive maintenance for the Trane chiller, which will increase its life span, as well as on-call repair services.

In addition, this contract will cover preventive maintenance and on-call repair services for water treatment equipment at SacRT's 1400 29th Street building.

On March 29, 2023, staff released a Request for Quote (RFQ) on PlanetBids e-Procurement system. An RFQ was issued, rather than a formal Invitation for Bid, because SacRT's cost estimate for this work was under \$150,000; however, the solicitation was still advertised in the same manner as a formal solicitation. Over 71 vendors were notified of the contracting opportunity. On April 18, 2023, SacRT received three bids. The lowest responsive and responsible bidder is ACCO Engineered System, Inc. Staff has determined that the bid submitted by ACCO is fair and reasonable by comparison to the other two competitive bids that were received.

RESOLUTION NO. 2023-06-061

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 12, 2023

APPROVE CONTRACT FOR TRANE CHILLER AND WATER TREATMENT EQUIPMENT PREVENTIVE MAINTENANCE AND ON-CALL REPAIR SERVICES WITH ACCO ENGINEERED SYSTEMS, INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract for Trane Chiller and Water Treatment Equipment On-Call Repair Services and Preventive Maintenance by and between Sacramento Regional Transit District, therein referred to as "SacRT," and ACCO Engineered Systems, Inc., therein referred to as "Contractor," whereby Contractor agrees to provide Trane Chiller and Water Treatment Equipment Preventative Maintenance and On-Call Repair Services for a 4-year term, for a total amount not-to-exceed \$151,977, is hereby approved.

THAT, the Chair and General Manager/CEO is hereby authorized and directed to execute the Contract.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary